



## **I-TECH Country Office Job Description**

**Position Title: GHSA-IPC Technical Advisor**      **Division/Section: Technical Management**  
**Supervisor: Country Representative**              **Positions Supervised:**  
**Location: Kenya**                                      **Effective Date: March 20th, 2021**

### **Background:**

The International Training and Education Center for Health (I-TECH) is a global network that works with local partners ministries of health, non-governmental organizations, academic institutions, civil society to develop strong national health systems in resource-limited countries. I-TECH is based within the Department of Global Health (DGH) in the Schools of Medicine and Public Health, at the University of Washington (UW) in Seattle, Washington. UW is a premier academic and research institution with over \$1 billion in research-grant funding. As the largest center within DGH, I-TECH administers projects sponsored by the U.S. Centers for Disease Control and Prevention (CDC), the U.S. Health and Human Services' Health Resources and Services Administration (HRSA), the U.S. Department of Defense, USAID, the Bill & Melinda Gates Foundation, and the National Institutes of Health.

### **Mission:**

Since 2005, I-TECH has leveraged expertise from the UW to support the Kenyan MOH in advancing priorities in the areas of HIS, HIS leadership and governance, Global Health Security Agenda (GHSA), and evidence-based Infection Prevention and Control (IPC) practices.

I-TECH Kenya's programs aim to strengthen ability to prevent, detect, and respond to infectious disease outbreaks through partnerships with the MOH and other stakeholders; support government to meet their health information, data collection, and reporting needs..

### **Position Summary**

The GHSA Technical Advisor will provide programmatic leadership to Infection Prevention and Control and support Immunization activities. This position will facilitate implementation science approaches and coordinate scientific documentation.

Specifically, the job holder will lead field activities, provide administrative and logistical leadership, supervision and support to the entire infection control project within CDC in close collaboration with MOH under the guidance of the CDC IPC lead.

### **Direct Report/Primary Supervisor: I-TECH Kenya country representative**

#### **Specific Responsibilities**

- Provide technical leadership and IPC training/capacity building with an initial focus on protecting health care workers, patients and communities from COVID-19 and other HAIs.
- Oversee and ensure effective implementation and coordination of needs assessments, capacity building activities, quality improvement (QI) activities and exchange of knowledge and best practices.
- Plan and convene a project review meeting quarterly, where all partner, CDC, & MOH share progress, experience, lessons learned, training, etc.
- Ensure effective coordination and communication with CDC country office, project CoAG partners and other stakeholders
- Provide day-to-day oversight of project activities, monitor and document progress toward achievement of project goals and objectives, coordinate annual work planning processes, and contribute to project planning meetings with the partners.
- Coordinate closely with CDC IPC lead staff in the country to ensure appropriate, high-quality and timely technical assistance for participating hospitals and IPC Focal points.
- Organize, facilitate and document monthly regional IPC webinar series and weekly case-based online learning sessions.
- Coordinate, moderate and document IPC activities by various partners in the country
- Support the planning and coordination of in-person IPC workshops with the MoH and other partners
- In consultation with IPC lead staff at CDC country office, drive continuous use of data to track program quality, outputs and outcomes.
- Synthesize successful results, prepare, and disseminate reports and guidance on IPC best practices and approaches for wider replication and use in the country and region.
- Ensure that all partners reports, and project write ups, including but not limited to success stories and program briefs are data driven and articulate a compelling story.
- Attend to other duties as assigned.

**NOTE:** This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

## **Qualifications and Experience**

### ***Required:***

- An advanced degree (MD, RN, MPH, PhD) in clinical medicine, Medicine, Nursing, Public Health, or related field is required.
- Experience with infection prevention and control (IPC) programs/initiatives is required.
- A minimum of 3 years' clinical experience in a hospital setting and relevant IPC project implementation in a public health setting is required.
- Experience working in low-resource settings is required.
- Fluency in written and spoken English is required
- Proficiency with online training, distance education, and case-based teaching is strongly preferred
- Strong communication, diplomatic, and facilitation skills, including the ability to coordinate stakeholders is required.
- Knowledge of statistical methods and tools
- Proficiency with Microsoft Word, PowerPoint and Excel is required
- Experience managing US government funded projects that support national and county governments

### ***Desired***

- Formal training in Implementation Science approaches that include formal quality improvement
- PhD level of education with strong publication and technical writing history

Interested candidates should send in their applications to I-TECH Kenya, P.O. Box 2614-00202 Nairobi.

Email Address: [jobs@itech-kenya.org](mailto:jobs@itech-kenya.org)

Priority will be given to applications received by 28<sup>th</sup> February 2021.

## **COMMITMENT TO DIVERSITY**

I-TECH recognizes that disparities in health around the globe stem from inequity. Therefore, I-TECH encourages and supports the multiple identities of staff including, but not limited to, socioeconomic status, race, ethnicity, language, nationality, sex, sexual orientation, gender identity and expression, culture, spiritual practice, geography, mental and physical disability and age. I-TECH strives to become a local, national, and international leader in developing and maintaining increased representation and recognition of each of these dimensions of diversity among its staff.