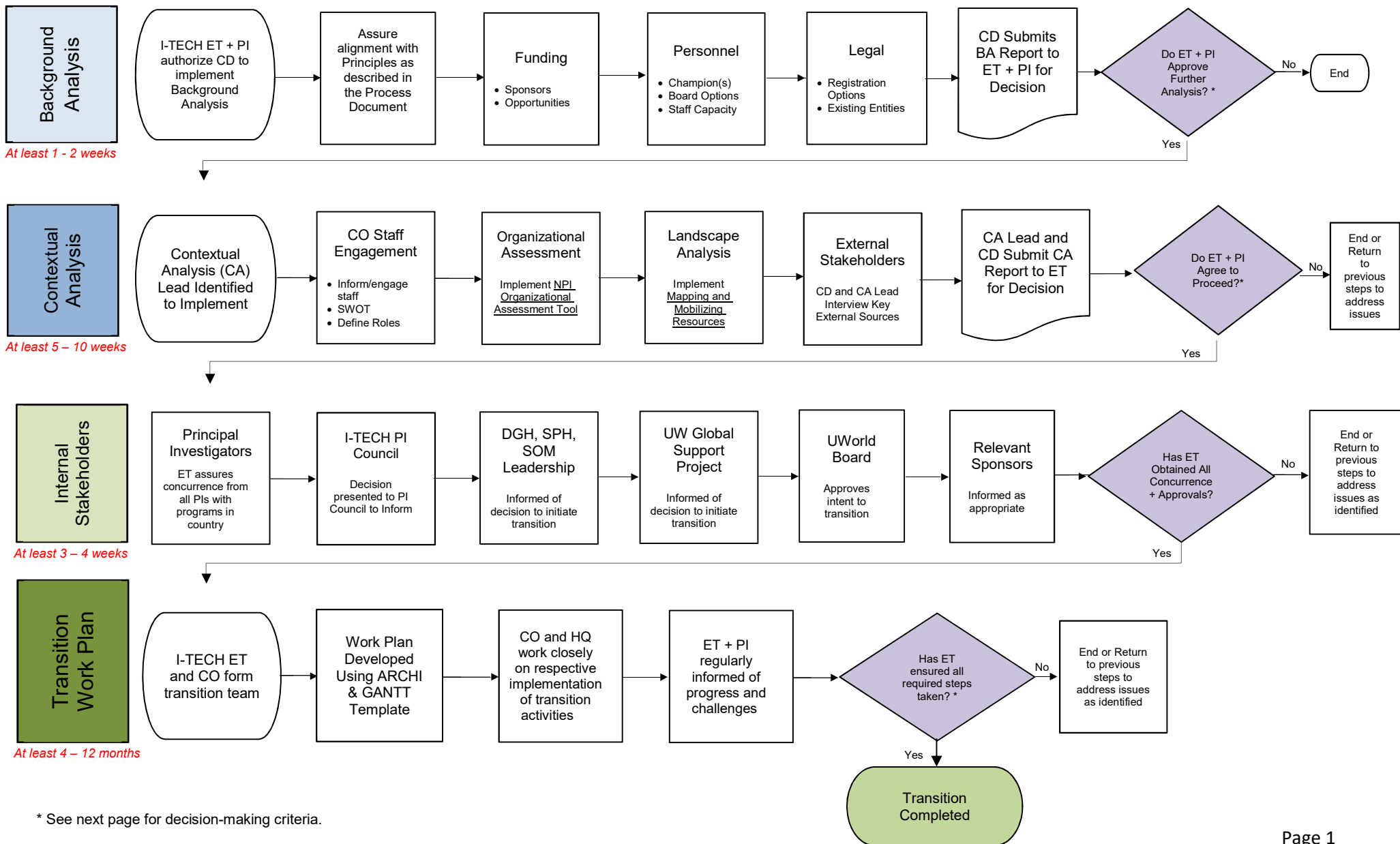


I-TECH Country Office Transition Flow Chart and Criteria

Ver 02 April 2019

Prompting Circumstance

If at any point a country office identifies a potential need or advantage to consider transitioning the I-TECH country office to a local entity, the I-TECH Executive Team (ET) and relevant Principal Investigators (PI) should be informed. The ET and PI will jointly decide if further investigative actions are appropriate.



* See next page for decision-making criteria.

CO: Country Office CD: Country Director ET: HQ Executive Team PI: Principal Investigator

Criteria considered when making decisions at different points in the Transition Flow Chart

Background Analysis	Contextual Analysis	Internal Stakeholders	Transition Workplan
<ul style="list-style-type: none"> • Alignment with principles • Significant organizational or program risk if transition not implemented • Sufficient capacity in CO • Interest and capacity of likely champion (typically the CD) • Stakeholder encouragement • Potential viable candidates for Board membership • Viable options for alternate legal status • The new entity would fill a gap 	<ul style="list-style-type: none"> • Organizational Capacity Assessment (OCA) reveals no critical weaknesses which would be unresolvable. • There is a plan in place for addressing weaknesses identified during the OCA. • Landscape Analysis verifies a sufficient likelihood of future funding to sustain the new entity. • Sufficient capacity and interest from local staff to undertake the transition. • Board members identified and committed to support the new organization. • External stakeholders state general support for such a transition, with no significant or unresolvable concerns. 	<p>APPROVAL from</p> <ul style="list-style-type: none"> • I-TECH ET • Affected PIs • UWorld Board (if relevant) <p>INFORMED</p> <ul style="list-style-type: none"> • PI Council • DGH • SPH/SOM • Global Support Project • Sponsors 	<ul style="list-style-type: none"> • The detailed Task Lists to be used for populating the ARCHI include the specific criteria relevant in each of the content areas. These are indicated in bold. • Each of the required steps must be completed before final transition of assets and programs can take place